



New Family Checklist

- _____ Tuition Contract
- _____ Registration Fee Finalized
- _____ Create a FACTS account and apply for Financial Aid through FACTS Grant and Aid
- _____ Complete Student Information white sheet
(Obtained and completed in the school office.)
- _____ Student Emergency Card
- _____ Official Copy of Birth Certificate
- _____ Copy of Official Baptismal Certificate, Communion Certificate (if Applicable)
- _____ Medical Form (PK-K-2nd-6th)
- _____ Dental Form (K-2nd-6th)
- _____ Eye Examination (K- or 1st time entering school)
- _____ School permission forms i.e. (*Every year all forms below are to be completed.*)
 - *Medical Authorization: (only if child takes medicine in school)*
 - *Photo/Academic Work Permission form*
 - *Parent Guardian Technology Consent Form/ Student Acceptable Use of Technology*
 - *Permission to Walk Home only 5th – 8th / Permission for Neighborhood Walks*
 - *Child pick up Authorization form PK-3 through Grade 8th*
 - *iPad/Tech device Permission Form*
 - *Student Google Apps Permission form*